



**DNA  
Subcommittee**

**February 28, 2025**

**Division of Criminal Justice Services**  
80 South Swan Street, Room 118, Albany, NY 12210

**Videoconference Locations:**

9040 Town Center Parkway, Lakewood Ranch, FL  
Shapiro Building, Room 5044, 70 Francis Street, Boston, MA  
107 College Place, LSB 120, Syracuse, NY 13244  
100 Bureau Drive, Building 227, Room B230, Gaithersburg, MD 20899  
3500 Camp Bowie Blvd., CBH-629, Fort Worth, TX 76107

**9:07 AM – 10:24 AM**

**DRAFT MEETING MINUTES**

**DNA Subcommittee Members in Attendance:**

Frederick Bieber, Ph.D.  
Michael Coble, Ph.D.  
Kathleen Corrado, Ph.D.  
Katherine Gettings, Ph.D.  
Amanda Sozer, Ph.D.

**DCJS Staff in Attendance:**

Taylor Aaron  
Janine Kava  
Natasha Harvin-Locklear, Esq.  
Katherine Mayberry  
Shelley Palmer  
Brianna Robinson  
Lindsey Rockwell  
Matthew Schrantz, Esq.  
Elizabeth Suparmanto

The Chair, Dr. Coble, opened the meeting by stating that the DNA Subcommittee was conducting its meeting with all members present virtually. Dr. Coble then conducted a roll call to take attendance, and a quorum was established with five voting members (Bieber, Coble, Corrado, Gettings, and Sozer).

*Approximate  
Video Times*  
00:00:00 –  
00:01:00

Dr. Coble then asked for a motion to approve the February 28, 2025, agenda. A motion to approve the agenda was made by Dr. Bieber, seconded by Dr. Sozer, and approved unanimously.

00:01:03 –  
00:01:54

The Chair then asked Subcommittee members for questions or comments on the minutes from the November 15, 2024, meeting of the Subcommittee. Dr. Gettings made a motion to approve the minutes, seconded by Dr. Sozer, and approved unanimously.

00:01:55 –  
00:02:58

Next, the Subcommittee reviewed Accreditation/Laboratory updates from the Monroe County Crime Laboratory, Nassau County Office of the Medical Examiner Division of Forensic Services, New York City OCME Department of Forensic Biology, Onondaga County Center for Forensic Sciences Laboratory, and New York State Police Crime Laboratory. Representatives from the laboratories were available to answer questions as needed.

00:03:00 –  
00:15:33

During the Accreditation updates, Dr. Corrado asked that, moving forward, the Office of Forensic Services provide CV's of newly appointed technical leaders and CODIS administrators. While no formal vote was taken, no objections were raised.

00:12:14 –  
00:15:33

The Chair then moved to Old Business. A verbal update was provided by Ms. Palmer on the Partial Match and Familial Search programs. There were no updates regarding CODIS Bulletins. The Subcommittee then discussed the NIST Interagency report *Forensic DNA Interpretation and Human Factors: Improving Practice Through a Systems Approach*. It was stated by the Chair, Dr. Coble, that the Commission on Forensic Science voted to request the DNA Subcommittee provide a written position statement regarding the report. A motion was requested to form a subgroup of three Subcommittee members to review and rate the recommendations from the Human Factors report and provide a statement to the Commission. The motion was made by Dr. Corrado, seconded by Dr. Sozer, and approved unanimously. At this time no members were selected to be a part of the subgroup. Selection will occur when availability of all members of the Subcommittee is determined.

00:15:35 –  
00:34:34

The Subcommittee then moved on to discuss the *DNA Mixture Interpretation: A NIST Scientific Foundation Review*. A motion was requested to have the labs provide the Subcommittee with any updates to their probabilistic genotyping validations and, in addition, to form a subgroup of three to review the NIST document and provide a summary of guidance on key takeaways for the labs to consider. The motion was made by Dr. Bieber, seconded by Dr. Gettings, and approved unanimously. At this time no members were selected to be a part of the subgroup. Selection will occur when availability of all members of the Subcommittee is determined.

00:34:35 –  
01:00:09

The Chair then moved to New Business. Ms. Palmer provided information regarding the 2024 Annual Laboratory Summaries.

01:00:20 –  
01:01:30

The Subcommittee then reviewed disclosures from the Suffolk County Crime Laboratory, Monroe County Crime Laboratory, and New York City OCME Department of Forensic Biology. Laboratory representatives were available to answer questions.

*Approximate  
Video Times*  
01:01:31 –  
01:05:57

Next, Dr. Coble requested a motion to enter into Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. The motion was made by Dr. Sozer, seconded by Dr. Corrado, and approved unanimously.

01:06:53 –  
01:08:00

The Subcommittee adjourned into Executive Session with all present members in attendance. Executive Session commenced at 10:15 AM and concluded at 10:22 AM. The Subcommittee reconvened the Open Meeting and Dr. Coble stated no action was taken in Executive Session.

01:08:25 –  
01:08:35

The Chair then stated that the next meeting of the Subcommittee will take place on May 2, 2025, with the location to be determined. A motion to adjourn was made by Dr. Sozer, seconded by Dr. Gettings, and approved unanimously.

01:08:40 –  
01:09:35

**Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>**